

## 30692QLD Course in Alcohol & Other Drugs in the Workplace

### Overview

This course is intended to assist participants to identify and recognise how safety is impacted by alcohol and/or other drugs in the workplace. It will enable participants to develop basic strategies to deal with alcohol and drug issues in the workplace in accordance with existing policies and procedures.

### Target Audience

- New and existing workers including safety representatives, safety officers and supervisors

### Entry Requirements

There are no restrictions on entry to this course, however it is preferred that students have at least an intermediate level of numeracy, literacy and communication skills.

### Delivery

This course is delivered and assessed over a one (1) day face-to-face classroom session.

### Units of Competency

There is one (1) core unit of competency associated with this course:

- ADW002 Comply with alcohol and other drug policies in the workplace

### Outcomes

It is expected that participants should be able to:

- Recognise the safety problems that relate to alcohol and other drug use
- Respond to a worker affected by alcohol and/or other drugs by making the appropriate personnel aware of the situation
- Demonstrate an awareness of the organisational policy for the safe removal of syringes and other drug related equipment that might be found in the workplace

Upon successful completion of this course participants will receive a Statement of Attainment.

### Assessment Requirements

Participants will be required to successfully complete a series of assessment tasks which may include a written exam, group activities and short project work / assignment.

### **Recognition of Prior Learning (RPL) / Credit Transfer**

Prospective participants may be eligible to receive RPL or credit transfer depending on whether they have any previous industry experience or hold existing qualifications. Applicants should speak with CSTC prior to course commencement to discuss these options further.

### **Course Dates & Fees**

Dates and fees for this course are provided only by quotation. Those interested should download a copy of the Quote Request Form from our website and submit it to their local CSTC office.

### **Refund Policy**

The Refund Policy confirms that refunds are provided (as appropriate) within an acceptable time frame. In all instances, a full refund of enrolment fees will be made to the payer if training is cancelled by CSTC for any reason. Please refer to CSTC's website for further information regarding refunds and cancellations.